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| POSITION DESCRIPTION (Please read Instructions on the Back) | | | | | | 1. Agency Position No. NLO9103 | |
| 2. Reason for Submission <input checked="" type="checkbox"/> Reestablishment <input type="checkbox"/> New <input type="checkbox"/> Other nation (Show any positions replaced) | | 3. Service <input checked="" type="checkbox"/> Hdqtrs. <input type="checkbox"/> Field | | 4. Employing Office Location ORLANDO, FL | | 5. Duty Station ABERDEEN PROVING GROUND, MD | |
| 7. Fair Labor Standards Act. <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt | | 8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input checked="" type="checkbox"/> Employment and Financial Interests | | 9. Subject to IA Action <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | 13. Competitive Level Code 14 - 20 | |
| 10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR) | | 11. Position Is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither | | 12. Sensitivity <input type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 3-Critical Sensitive <input checked="" type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 4-Special Sensitive | | 14. Agency Use | |
| 15. Classified/Graded by | | Official Title of Position | | Pay Plan | Occupational Code | Grade | Initials Date |
| a. U.S. Office of Personnel Management | | | | | | | |
| b. Department, Agency or Establishment | | | | | | | |
| c. Second Level Review | | | | | | | |
| d. First Level Review | | GENERAL ENGINEER | | GS | 0801 | 14 | |
| e. Recommended by Supervisor or Initiating Office | | | | | | | |
| 16. Organizational Title of Position (if different from official title) | | | | 17. Name of Employee (if vacant, specify) | | | |
| 18. Department, Agency, or Establishment DEPARTMENT OF THE ARMY a. First Subdivision ARMY MATERIEL COMMAND b. Second Subdivision STRICOM | | | | c. Third Subdivision PROJECT MANAGER FOR ITTS d. Fourth Subdivision ASSISTANT PROJECT MANAGER FOR TECHNOLOGY (FA) e. Fifth Subdivision | | | |
| Employee Review—This is an accurate description of the major duties and responsibilities of my position. | | | | Signature of Employee (optional) | | | |
| 20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations. | | | | | | | |
| a. Typed Name and Title of Immediate Supervisor WILLIAM B. MILWAY Assistant Project Manager for Technology | | | | b. Typed Name and Title of Higher-Level Supervisor or Manager (optional) HENRY I. JEHAN, JR. Deputy Project Manager for ITTS | | | |
| Signature William B Milway | | Date 11 Nov 93 | | Signature | | Date 19 Nov 93 | |
| 21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards. | | | | 22. Position Classification Standards Used in Classifying/Grading Position USOPM PCS for GS-801 dtd 02/71 OPM EDGE Part II dtd 08/66 | | | |
| Typed Name and Title of Official Taking Action STEPHEN S. OVERSTREET, COLONEL, ARMOR Project Manager for ITTS | | | | Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. | | | |
| Signature | | Date 22 Nov 93 | | | | | |
| 23. Position Review | | Initials | Date | Initials | Date | Initials | Date |
| a. Employee (optional) | | | | | | | |
| b. Supervisor | | | | | | | |
| c. Classifier | | | | | | | |
| Remarks Position is at the full performance level. BUS:7777 | | | | | | | |
| 25. Description of Major Duties and Responsibilities (See Attached) | | | | | | | |

General Engineer, GS-0801-14

SUPERVISORY CONTROLS

Serves under the supervision of the Assistant Project Manager for Technology (APM-T), Project Manager for Instrumentation, Targets and Threat Simulators, who has assigned to the incumbent continuing responsibility for long range planning and technology integration. The supervisor establishes broad objectives, advises on matters involving departure from established policy and relies on the incumbent to independently resolve all but the most unusual problems. Plans and recommendations developed by the incumbent are reviewed for conformance to established policy.

MAJOR DUTIES

Serves in the APM-T of PM ITTS with continuing responsibility for the technical management and coordination of master planning of all major instrumentation, targets and threat simulators to support the DA and OSD testing mission. This includes responsibility for developing long range planning processes, identifying requirements for the Army and reviewing, analyzing, and reporting on the progress made in attaining the objectives planned. Plans, coordinates, and directs the work of engineers, instrumentation specialists, and technicians engaged in research and development activities and other supporting engineers associated with identifying requirements and new technology thrusts of instrumentation systems. Critical areas of the assignment require application of new approaches to capitalize on engineering knowledge of advanced technology. The instrumentation is characterized as joint requirement, multiple command, high visibility, and large dollar value. It includes all classes and categories of mechanical, electro-optical, optical, electronic, chemical, radiological, and other types of field data acquisition instrumentation and laboratory test equipment. Examples include radar, lasers, telemetry, optical, timing, and communications systems. This assignment requires the application of broad professional engineering experience with a variety of categories of instrumentation in order to assess the characteristics and capabilities of the instrumentation. It involves the analysis, documentation, and presentation of the overall instrumentation requirements of the Army. The assignment also involves extensive personal contact and technical liaison with engineering and scientific personnel at executing agencies and AMC, DA, OSD, and other service RD&A activities. Participates as instrumentation representative on test task teams formed to ensure that test programs are thoroughly coordinated and integrated.

1. Performs the following project management duties in connection with the foregoing:

a. Develops and executes planning processes for instrumentation, targets and threat simulators. Reviews and evaluates plans and engineering proposals pertaining to the assigned program areas. For example, reviews and evaluates instrumentation master plans and POM submissions relating requirements to advanced information concerning future weapons development, the technological state-of-the-art, relative priorities, and funding sources. In this

connection, studies science and technology plans, materiel need documents, operational requirements documents, and other information to insure that Army provides a means for planning, programming, and budgeting for instrumentation development based on the concept of minimum essential requirements for responsiveness to future testing needs and achievement of economical testing. Reviews and evaluates existing and proposed instrumentation at individual installations to determine if unnecessary duplication exists or has the potential to exist within the activity, DA, or DoD. Makes recommendations regarding the consolidation, transfer, or elimination of instrumentation judged to be unnecessarily duplicated. Through coordination with the facilities programs, insures that the facilities needed in conjunction with instrumentation are planned consistent with the plans for instrumentation. Reviews and evaluates technical development projects and research and development proposals which relate to major instrumentation expenditures, recommends approval or disapproval. Reports periodically to higher headquarters on the status of assigned engineering projects for the purpose of presenting, defending and interpreting policy and program aspects of assigned areas. Participates in development of new instrumentation target and threat simulator databases for management of instrumentation capabilities and resources. Develops plans and procedures for maintenance, utilization, evaluation and improvement of a register of test instrumentation owned by Army test facilities. Serves on study committees involving test instrumentation resources.

b. Reviews and interprets policies, directives and/or regulations pertaining to the assigned programs. Based on this review and an analysis of the areas of application within the Army, develops plans, regulations, procedures, systems, etc., which serve as frameworks within which the PM ITTS responsibility for the assigned programs can be discharged. Investigates and develops means of managing the assigned programs which takes into consideration such factors as, for example, technical and scientific capabilities of the instrumentation under consideration; extent of and methods for coordination with other PM ITTS staff elements; methods of collecting, analyzing, banking, retrieving, and updating information; methods of and standards for the review, analysis, and evaluation of proposals submitted by executing agents; and methods of review of executing agents to insure compliance with PM ITTS policy and guidance.

c. Participates, as instrumentation representative, on test task teams. Also, serves as required on Test Integration Working Groups (TIWGs). Provides team membership and instrumentation consultation during test planning, test design, and test verification. Serves on and/or co-chairs instrumentation working groups as tasked by the TIWGs. As a task team member, provides guidance on commonality of procedures, techniques, measurements, and data collection and evaluation in testing. Recommends instrumentation for Government testing and evaluates adequacy of instrumentation proposed during non-Government test phases. Conducts analytical studies leading to development or selection of instrumentation to support the technical assessment of the item or system under test.

d. Maintains cognizance of all PM ITTS activities and performs duties of APM for Technology in his absence.

Performs other duties as assigned.

CRITICAL ACQUISITION POSITION AMENDMENT TO PD# 09103

"This is a Critical Acquisition Position. Unless specifically waived by the appropriate Army official, the following are statutory requirements (Reference: 10 U.S.C. 1733 - 1737):

- Selectee must be qualified for Acquisition Corps membership at the time of selection or possess a waiver.

- Selectee must execute, as a condition of appointment, a written agreement to remain in federal service in this position for at least 3 years. In signing such an agreement, the employee does not forfeit any employment rights, nor does such an agreement alter any other terms or conditions of employment."